

Ingram Little League
Board Meeting
Sunday, October 2, 2016, 2:00pm
Living Tree Baptist Church

Called to order at 2:17pm by James Craft, President

2015/2016 Board members in attendance: James Craft, Ray Aitken, Josh Craft, Sara Craft; Catie Eastland

Election of Board for 2016-2017 Season

Nomination/Voting

- President- James Craft was nominated by Ray, seconded by Catie; James Craft elected unanimously.
- Vice President Baseball- Scott Lewis volunteers, nominated by Sara, seconded by Josh; Scott elected unanimously
- Vice President Softball- no volunteers; nominations – falls to Scott Lewis as both VP of Baseball/Softball
- Treasurer- Ray nominates Sara Craft, seconded by Catie; Sara Craft elected as treasurer
- Secretary- Gabriela Quevedo volunteers; nominated by Catie, and seconded by Ray; Gabriela elected unanimously
- Players Agent- Catie Eastland volunteers; nominated by Sara, seconded by Ray; Catie Eastland elected unanimously.
- Sponsorships (sign advertisements)- no volunteers/nominations
- Coaching Coordinator/Equipment Manager- Catie nominates Ray Aitken; Josh seconds; Ray elected unanimously
- Facilities & Maintenance Manager- Catie nominates Josh Craft; Scott seconds; Josh Craft elected unanimously
- Fundraising Manager- no volunteers/nominations
- Information Manager- no volunteers/nominations, James Craft will handle for now
- Umpire Coordinator- no volunteers/nominations
- Safety Officer- Catie volunteers; Sara nominates Catie Eastland; seconded by Ray; Catie is elected unanimously
- Concessions Manager- no volunteers/nominations

Board elections finalized;

Board Members for 2016-2017 Season:

James Craft, President
Scott Lewis, VP Baseball/Softball
Sara Craft, Treasurer
Gabriela Quevedo, Secretary
Catie Eastland, Players Agent & Safety Office
Ray Aitken, Coaching Coordinator & Equipment Manager
Josh Craft, Facilities & Maintenance Manager

Approval of Previous Minutes

Motion to approve made by Catie, seconded by Josh, motion carried unanimously.

James notes Celtic organization holding festival at HCAF, requested use of our bleachers and offer to donate to League for use; James agreed to them using from Friday 10/7, returning Monday morning 10/10.

Sheila & Dwain have offered to run concessions again this year, including for the HS softball games. Suggestion made for board to agree that for HS games, Sheila & Dwain will not pay ILL the 25% fee; we will suggest they donate to ITM HS Softball Boosters instead

Discuss/Approve Constitution

Motion to approve as-is by Josh; seconded by Ray; motion carried unanimously.

Discuss/Approve By-Laws

Proposed changes:

- Page 2 – Registration Fees: Rolling \$10 light repair fund fee added previously into the actual registration fees. Fees to be set as: TBall - \$50; AAA- \$60; Majors- \$70; Juniors - \$90; Max cost per family \$150.00
- Sidebar: Scott suggests advertising registrations even earlier; and asks if limited to one fundraiser a year.
- Page 8- Division Alignment: Age Breakdown adjustments made- adding lower year; AA 6 years olds would have to have played at least 1 season of TBall;
- Catie suggests that all divisions should require youngest age of division to have played one season prior to playing up. Catie motions to approve suggested change; Ray seconded; Catie rescinds motion, pending vote on Page 8 change.
- Motion to approve by-law change re:Age Breakdown adjustments (Page 8) made by Sara; seconded by Ray; motion carried unanimously.
- Second motion to approve additional change for Page 8 (one season requirement to play up for all divisions) made by Catie; Scott seconded; motion carried unanimously.
- Motion to Approve fee schedule change (Page 2) made by Josh; Scott seconded; motion carries unanimously.

Discuss/Approve Concessions Operation

Discuss Sheila/Dwain to run concessions with ILL receiving 25% of net profit.
Motion to approve by Sara; seconded by Scott; motion carries unanimously.

Discuss/Approve 2016-2017 Field Treatment Proposal from Texas Multi-Chem

Treatment proposal runs approx.. \$3,500 per year. Josh and James mention how well it has worked for us in the past and the improvements seen since we started using them.

Motion to approve treatment plan made by Josh; seconded by Scott; motions carries unanimously.

Discuss/Take Action on Fees due from Kerrville Coed Sports Club

- KCSC paid to play on ILL fields in Fall 2015 and paid late (agreement was to pay in advance, but they fell behind; final payment received Dec 2015)
- They currently owe us \$630 for the summer play fees; Board to discuss direction to take. Sara mentions fees/return if turned over to Collection Agency could be 50% of balance due; cost of pursuing small claims is not viable solution.
- Board agrees to continue pursuit of payment; with stipulation that, should KCSC want to use the fields again, balance must be paid in full and rental fees for season must be paid in full in advance, or fields cannot be used.

Financial Statement

- Cash balance in bank is approx. \$3,227.79 which is \$3,000 less than where we typically start.
- Profit/loss statement – shows budget vs actual. For 2015/2016 Season, we ran in a deficit of ~\$4,000; some budget items need to be adjusted to more accurately reflect income
- Budget items discussion:
 - Advertising – current budget set at \$6,045; James suggests changing budget to \$5,000; James will get someone to earnestly work on securing advertising
 - Concessions Income – Actual was \$1800; budget was \$6600; James suggests changing to \$1200;
 - Concessions Expenses – Current - \$4500; actual was \$700; suggests changing to \$2000
 - District Fee – budget \$320; actual \$159; suggests changing to \$200
 - Yard Equipment- suggested budget change to \$500
 - Trophies – changed to medallions which lowered the cost; suggest budget change to \$400 for 2016-2017 season
 - Player Equipment – suggest budget change to \$800
 - Line Chalk – suggest budget change to \$125
 - Uniforms – Umpires – suggest budget change to \$100
 - Baseball – Uniforms – suggest budget change to \$2200
 - Softball – Uniforms – suggest budget change to \$400
 - Other Allstars – Uniforms – suggest budget change to \$500
- Motion to approve ending season financial statements with changes to budgeted amounts for 2016/2017 season made by Josh; seconded by Ray; motion carried unanimously

General Discussion

Meeting place (Living Tree Baptist Church) has been lost; need to determine where to meet in future. James asks board to think about suggestions for location. Brother Thomas has offered the WKCYS Gym.

Motion to adjourn made by Josh; seconded by Ray; motion carried unanimously.

The meeting was adjourned at 3:23pm.

09/10/17

Ingram Little League ID 03432617
Profit and Loss Budget vs. Actual
 October 1, 2016 through September 10, 2017

	Oct 1, '16 - Sep 10, '17	Budget	\$ Over Budget	% of Budget
Income				
Tournament				
Outlaw	140.00			
Total Tournament	140.00			
Little League Event Income	802.45			
Field Rental	600.00			
Advertising	5,185.00	4,722.22	462.78	109.8%
Concessions Revenue	958.04	1,200.00	-241.96	79.8%
Fund Raising Projects	3,900.00	4,000.00	-100.00	97.5%
Gifts & Donations	400.00	500.00	-100.00	80.0%
Other	240.00			
Registration Fees	4,810.31	4,000.00	810.31	120.3%
Sponsor Fees	2,500.00	2,250.00	250.00	111.1%
Total Income	19,535.80	16,672.22	2,863.58	117.2%
Expense				
Little League Event Expense	200.00			
Fundraising Product				
Other Fundraising	1,080.00			
Fundraising Product - Other	400.00	2,000.00	-1,600.00	20.0%
Total Fundraising Product	1,480.00	2,000.00	-520.00	74.0%
Ad Expense				
Fence Signs	0.00	500.00	-500.00	0.0%
Total Ad Expense	0.00	500.00	-500.00	0.0%
Bank Charge	0.00	40.00	-40.00	0.0%
Concessions Expenses				
Drink Supplies	286.50			
Other Supplies	226.89			
Concessions Expenses - Other	600.00	2,000.00	-1,400.00	30.0%
Total Concessions Expenses	1,113.39	2,000.00	-886.61	55.7%
Equipment				
Field	317.97	480.00	-162.03	66.2%
Total Equipment	317.97	480.00	-162.03	66.2%
Insurance				
LL Intl Insurance	750.00	1,100.00	-350.00	68.2%
Total Insurance	750.00	1,100.00	-350.00	68.2%
League Fees				
Charter Fee	398.00	210.00	188.00	189.5%
District Fee	0.00	200.00	-200.00	0.0%
Tournament Fees	0.00	300.00	-300.00	0.0%
Total League Fees	398.00	710.00	-312.00	56.1%
Maintenance & Repairs				
Texas Multi-Chem	2,991.60	4,000.00	-1,008.40	74.8%
Supplies	652.45			
Buildings	0.00	350.00	-350.00	0.0%
Fields	1,330.59			
Yard Equipment	1,952.00	500.00	1,452.00	390.4%
Maintenance & Repairs - Other	544.66			

09/10/17

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Profit and Loss Budget vs. Actual
 October 1, 2016 through September 10, 2017

	Oct 1, '16 - Sep 10, '17	Budget	\$ Over Budget	% of Budget
Total Maintenance & Repairs	7,471.30	4,850.00	2,621.30	154.0%
Miscellaneous	167.90	0.00	167.90	100.0%
Trophies	324.80	400.00	-75.20	81.2%
Player Equipment				
Baseball	430.25			
Softball	384.78			
Player Equipment - Other	252.55	800.00	-547.45	31.6%
Total Player Equipment	1,067.58	800.00	267.58	133.4%
Postage	0.00	0.00	0.00	0.0%
Rentals				
Equipment	0.00	175.00	-175.00	0.0%
Other	198.00			
Total Rentals	198.00	175.00	23.00	113.1%
Supplies				
Line Chalk	0.00	125.00	-125.00	0.0%
Office Supplies	35.00	0.00	35.00	100.0%
Total Supplies	35.00	125.00	-90.00	28.0%
Umpire Fund	0.00	500.00	-500.00	0.0%
Uniforms				
Allstars	0.00	500.00	-500.00	0.0%
Umpire	0.00	0.00	0.00	0.0%
Baseball	514.63	2,200.00	-1,685.37	23.4%
Softball	0.00	400.00	-400.00	0.0%
Uniforms - Other	2,835.70	0.00	2,835.70	100.0%
Total Uniforms	3,350.33	3,100.00	250.33	108.1%
Utilities				
KPUB	990.15			
Utilities - Other	0.00	1,416.67	-1,416.67	0.0%
Total Utilities	990.15	1,416.67	-426.52	69.9%
Total Expense	17,864.42	18,196.67	-332.25	98.2%
Net Income	1,671.38	-1,524.45	3,195.83	-109.6%

09/10/17

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Statement Of Cash Flows
October 1, 2016 through September 10, 2017

	<u>Oct 1, '16 - Sep 10, '17</u>
OPERATING ACTIVITIES	
Net Income	<u>1,671.38</u>
Net cash provided by Operating Activities	<u>1,671.38</u>
Net cash increase for period	1,671.38
Cash at beginning of period	<u>3,227.79</u>
Cash at end of period	<u><u>4,899.17</u></u>